ROTA ELEMENTARY SCHOOL
School Advisory Committee Quarterly Meeting
Thursday, November 20th, 2025, at 3:00 a.m.
(Information Center)

I. Call to order

   a. The meeting was called to order at 2:01 pm.

II. Roll call

   a. Teacher representatives, SAC members, the Principal, and parents were present at the meeting.

III. Attendance by sign-in

IV. Election of Board Positions

   a. New positions were elected by the audience

      i. Chairperson: Abby Robertson

      ii. Vice-Chairperson: Shadow Paul

      iii. Secretary: Mariana Miller

V. Principal's Report

   a. Military & Family Life counseling-

      i. Ms. Bridget Simpson, MFLC, was present at the meeting. She shared information about the various services available through the Military and Family Life Counseling program.

         1. Provide support on topics including, but not limited to: feelings identification, bullying, self-esteem, separation from parents, problem solving, sibling and parent relationships, time management, deployment and reunification, and divorce.

2. A parent permission slip is needed.

b. School Enrollment – 564 students

    i. Mr. Kirk stated that as the school continues to grow, teachers and additional staff will be added. DoDEA will collaborate with the installation to support facilities that accommodate the increased enrollment.Staffing – Recruiting for a SPED (Assessor Clerk), SPED Aides, Lunch/Recess Aides, Teaching Positions

c. Upcoming Events – Mr. Kirk was very thankful for the teacher lunch that was provided by parents on 11/20. Turkey Trot (11/21); Pet Parade PK (12/25); Fall Break (11/26-11/28); Movie Night (12/5); No School (12/8); Spanish Concert (12/12); Winter Bazaar (12/12); Winter Break (12/22-01/04)

d. Reminders

    i. Visitor Policy – All visitors must check in at the front office and obtain a visitor badge. Visitors should report directly to their scheduled destination or be escorted by a staff member on campus. For school events in the MPB, visitors may go directly to the MPB but are not allowed to roam the campus. When leaving, visitors must sign out at the front office and return their visitor badge.

    ii. Volunteer Policy – Parents and other members of the community are welcome to volunteer at Rota Elementary School. There are two types of volunteers – specified and non-specified. Most of our volunteers fall under the non-specified category. Non-specified volunteers, the majority, volunteer at the school for shorter periods and remain within the line of sight of a staff member. These volunteers do not require a comprehensive background check but must complete the volunteer form available in the main office. The form needs to be signed annually. These are also needed for field trips.Those working directly with children and not within the line of sight of a staff

member are designated as specified volunteers and must undergo a complete background check, similar to other staff members.

VI. Open Issues

a. Toro Bucks – What is currently going on with the change in Toro Bucks? Are the old Toro Bucks valid?

i. The Toro Bucks are tied to the Rota ES positive intervention "toro way" PBIS research- based framework. The theory behind the "Toro Way" is that if there is a positive behavior we reinforce it by giving them toro bucks. With the Toro Bucks, students can go to the Toro store and they can get a prize. After fall break, there will be a new system. New Toro bucks will be laminated and have a special stamp. This is to prevent students from making counterfeit Toro bucks. The old Toro Bucks are still good to use and can be exchanged by new ones at the Toro store.

b. Birthday Celebrations Policy – Why did the policy for student birthday celebration change for this school year?

i. The birthday celebration policy changed due to various reasons. Mr. Kirk explained that he wanted to have a more organized environment for birthdays. He explained that in-classroom birthday celebrations were taking instructional time away. Therefore, he wanted to create this policy to maintain a positive and continuous learning environment. Teachers present encourage parents to send goodie bags that can be distributed by the end of the day, and also ask that birthday invitations get sent to all students in the class so that no one is left out. PreK does not have birthday celebrations, but they do recognize birthdays by wearing a special hat.

c. Music Performances – Is there going to be a Christmas Show for 1st grade students?

i. A winter concert is not scheduled this year because the music program started late due to the absence of a music teacher at the beginning of the school year. However, other musical opportunities will be available for students in kindergarten through 2nd grade. Students in 3rd through 5th grade are scheduled to participate in a spring concert.

VII. Open Session (not to exceed 15 minutes)

a. Open

i. PTSA News-

1. Fun Run- informed the audience that they have extended the donation period for the Fun Run until December 1st.

2. Movie Night- free entry movie night with drinks and food available for purchase.

3. HBB's Bazaar- Open to the entire base.

4. Feb 6th - glow party dance.

5. Angel tree- This year, they will also have an angel tree available for teachers. Teachers will give a list of things they need for their classroom, and parents will pick from the tree and donate.

6. Positions for PTSA will be available beginning in January.

ii. Cross Walks-

1. Mr. Kirk stated that he will continue to work with the installation improving the crosswalks around the campus, to include exploring the additional of more lighted crosswalks, the repainting of lines, and morning support from base security.

iii. Are security cameras in the classrooms?

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a. No, cameras are not in the classrooms. However, cameras have been installed across the perimeter of the campus. Mr Kirk said that the cameras are high definition and they face the outside of the school as well as the playgrounds. The cameras have been installed, but are not working yet. Mr. Kirk will have monitors in his office to view footage. He will send a notice when they are available.

VIII. New Business

a. IAC Meetings – Scheduled for January 20th, March 17th, and May 19th

b. SAC meetings scheduled for February 5th, April 16th, and June 4th at 3:00 pm.

IX. Adjournment at 3:45 pm.