

# **ROTA ELEMENTARY SCHOOL**

## **School Advisory Committee (SAC)**

### **Quarterly Meeting**

**December 5<sup>th</sup>, 2023**

- I. Call to Order
- II. Roll Call
- III. Attendance by Sign-In
- IV. Principal Report

During the meeting, it was discussed that the current enrollment stands at 469 students. It was also noted that Dana Dufka, a 2nd Grade Teacher, will be retiring. There is an ongoing need for recruiting staff, with two Kindergarten Aide positions and the Administrative Officer position pending.

Regarding facilities, no specific updates were provided.

In terms of school events, it was announced that the Rota Complex would be hosting two parent sessions as part of the Social-Emotional Wellness (SEW) Parent University on Wednesday, December 6th. Additionally, winter music concerts featuring 2nd and 3rd grade students on December 12th and 4th and 5th grade students on December 13th were scheduled to take place in the Multi-Purpose Building (MPB) at 8:30 AM. Furthermore, a school-wide Holiday Spirit Week was planned for December 11th to 15th, encouraging festive spirit and participation in various activities. The school library is open to families of enrolled children for after-school hours, except on Thursdays and Spanish holidays. It was also highlighted that there would be no school for students during the Winter Break, which runs from December 16th to January 1st, with students expected to return on January 2nd. Limited front office hours would be in operation during the break.

Finally, the meeting covered important school topics, including counseling resources for children and families, school attendance, and Universal PreK.

- V. Open Issues
  - a. None Submitted

VI. Open Session (not to exceed 15 minutes)  
a. None Submitted

VII. New Business  
a. None Submitted

VIII. Adjournment